

AFRICAN UNION

الاتحاد الأفريقي



UNAMID



UNITED NATIONS

الأمم المتحدة

## African Union – United Nations Hybrid Operation in Darfur

### Job Opening

**Post Title:** Associate Gender Affairs Officer

**Post Level:** NO-B

**Location:** Nyala

**Job Opening Number:** UNAMID-NYL-16-007

**Job Opening Deadline:** 10 May 2016

### **Organizational Setting and Reporting**

This position is located in Nyala, UNAMID Gender Affairs Unit. The Associate Gender Affairs Officer will be reporting to Senior Gender Affairs Officer through Gender Affairs Officer.

### **Duties and responsibilities:**

Within delegated authority, the Associate Gender Affairs Officer at the NOB level will be responsible for the following duties:

- Assist the Gender Affairs Officer in the design and implementation of a mission-wide action plan, as appropriate, to translate existing policies and mandates on the promotion of gender equality in all activities of the peacekeeping mission and support the delivery of appropriate training for different levels of personnel where required, to facilitate implementation of the plan.
- Carry out research on selected aspects gender equality issues including collecting, analyzing and presenting statistical data and other information gathered from diverse sources to assist in the preparation of advice which may be provided by the Section/Unit to the management team, as a contribution towards the efforts of mainstreaming gender equality concerns into the mission mandate, or in preparation for other outputs of the office, such as outreach programmes for training of national police, armed forces and their larger populations to build and expand capacity for gender analysis and the design of gender-sensitive policies and programmes.
- Participate in and draft substantive contributions to the work of established inter-agency coordination mechanisms for gender mainstreaming and partnership efforts with UN agencies that have complementary mandates for the promotion of women and girl's rights.
- Contribute to the support, liaison and partnerships with civil society organizations and women groups ensuring that all information and outreach activities of the Mission reach and involve women as well as men. Undertake additional outreach activity in assigned areas, providing presentations and other inputs (e.g. articles, publications), and attending professional and NGO meetings.

- Assist Gender Affairs Officers with consultation as necessary with counterparts in the Office of the DPKO Gender Advisor at UN Headquarters and with the Office of the Special Adviser on Gender Issues and the Advancement of Women in the UN Secretariat; Contribute to the implementation of reporting obligations, documentation of good practices, the preparation of policy papers and related submissions for senior mission leaders and DPKO.
- Conduct fact finding to assist senior officers in the Section/Unit in monitoring resources, preparing or reporting on budgets and identifying resource specific technical/management problems.
- Performs other duties, as assigned.

### **Qualifications and Experiences:**

#### **Education:**

An advanced university degree (Master's degree or equivalent) in law, international relations, social studies, gender studies or related area. A first-level university degree in combination with two additional years of qualifying experience may be accepted in lieu of the advanced university degree.

#### **Experience:**

Two years of progressively responsible experience in policy development and/or programme implementation related to gender equality and/or women's rights is required. Prior experience with United Nations agencies is desirable.

#### **Language:**

Fluency in written and spoken English and Arabic is required. Knowledge of other local language is an asset.

### **Competencies:**

- **PROFESSIONALISM** - Recognized expert in the field of gender affairs; commitment to implementing the goal of gender equality by ensuring the equal participation and full involvement of women and men in all aspects of peace operations; ability to provide technical expertise and advice on strategies and approaches to guide gender mainstreaming in post-conflict processes; ability to analyze and evaluate critical matters pertaining to a broad spectrum of gender-related issues.
- **COMMUNICATION** - Speaks and writes clearly and effectively; Listens to others, correctly interprets messages from others and responds appropriately; Asks questions to clarify, and exhibits interest in having two-way communication; Tailors language, tone, style and format to match audience; Demonstrates openness in sharing information and keeping people informed.
- **TEAMWORK** - Works collaboratively with colleagues to achieve organizational goals; Solicits input by genuinely valuing others' ideas and expertise; Is willing to learn from others; Places team agenda before personal agenda; supports and acts in accordance with group decision, even when such decisions may not entirely reflect own position; Shares credit for team accomplishments and accepts responsibility for team shortcomings.

## HOW TO APPLY

Interested applicants should submit their applications together with:

- 1) Cover letter setting out how the qualifications and experience match the requirements of the position
- 2) Completed and signed United Nations Personal History form ([P-11](#))
- 3) A copy of own Birth Certificate, Sudanese Resident Certificate, National passport, Secondary and/or University Diploma, copies of previous employment certificate(s) and three references from previous employers by ONE of the following methods: (All Applicants **MUST** indicate the **job opening number, Post Title and the Duty Station** of which they are applying, on the Subject line [by email] or on the Envelope [by Mail/by Hand].)

**By e-mail:** All applicants are strongly encouraged to apply by e-mail: Nyala: [UNAMIDJO-NYL@un.org](mailto:UNAMIDJO-NYL@un.org)

**By Hand:** Deliver to: the UNAMID Regional Office in Nyala, Super Camp Security main gate

**IMPORTANT:** Please refer to the **Qualifications and Experience** and **Competencies** sections above and make sure that you are eligible to apply.

**In line with the UN policy on gender balance, FEMALE CANDIDATES ARE ENCOURAGED TO APPLY**

### **WARNING TO APPLICANTS:**

**THE UNITED NATIONS DOES NOT CHARGE A FEE AT ANY STAGE OF THE RECRUITMENT PROCESS (APPLICATION, INTERVIEW MEETING, PROCESSING, TRAINING OR ANY OTHER FEES). THE UNITED NATIONS DOES NOT CONCERN ITSELF WITH INFORMATION ON BANK ACCOUNTS.**

**UNAMID does not provide accommodation to locally recruited staff (national Staff), since they are expected to be with commuting distance within the locality of recruitment.**