

AFRICAN UNION

الاتحاد الأفريقي



UNAMID



UNITED NATIONS

الأمم المتحدة

## United Nations and African Union Mission in Darfur

**UN CORE VALUES: INTEGRITY, PROFESSIONALISM, RESPECT FOR DIVERSITY**

### VACANCY ANNOUNCEMENT

The United Nations and African Union Mission in Darfur (UNAMID) is seeking qualified candidates for the following position:

*Before the submission of your application, please refer to the Qualifications and Experiences and Competencies sections below, and ensure that you have met the minimum requirements as mentioned.*

VA No.: <b>UNAMID-NYL-13-001</b>	VA Date: <b>21 February 2013</b>	Application Deadline: <b>20 March 2013</b>
Post Title: <b>Political Affairs Officer</b>	Grade: <b>NO/ C</b>	Duty Stations: <b>Nyala</b>

### Duties and responsibilities:

Under the direct supervision of the Team Leader or his /her designate, the National Political Affairs Officer will be responsible for all but not restricted to the following functions:

- Analyze information contained in communications and publications received from different sources, including the press and maintain up-to-date knowledge of events relating to political issues in Sudan; particularly the Central Darfur State.
- Assist senior officials with political briefings notes, background papers and talking points.
- Prepare summaries of articles from a wide variety of sources and draft a variety of correspondences and sections of reports.
- Monitor political, socio-economic, and other politically relevant developments in assigned Region.
- Maintain contact with Political Parties and Civil Society in South Darfur.
- Provide input into political, humanitarian and economic efforts and programmes.
- Create databases that track project progress and provide other information relevant to assigned region.
- In the absence of other support staff the NPO must be readily willing to take up additional tasks including Translation, Driving and some Administrative needs.

- The NPO is a member of the Political Affairs Division with Headquarters in El-Fasher. The incumbent NPO should be ready to work in any part of Darfur and the Liaison office in Khartoum as and when required by senior management.
- Perform other related duties as required.

### Qualifications and Experience:

- **Education:** Advanced University Degree (Master's Degree or equivalent) in Political Science or Social Science, Law, International Studies, Public Administration, Economics, or other relevant field is required; or Bachelor's degree with a relevant combination of academic qualifications and experience in related area may be accepted.
  - **Training & Experience:** Minimum of 5 years of progressively responsible professional experience and a Master degree; or Bachelor's degree and a minimum of 7 years professional experience in Political Science, conflict resolution and mediation, human rights, Training, civil affairs, rehabilitation and development, or other related area, of which at least 3 years should be in the field preferably in conflict resolution and mediation.
- **Languages:** Excellent command of oral and written English and Arabic. Sudanese regional dialects an advantage.

### Competencies:

- **Professionalism:** Sound knowledge of and exposure to a range of political, gender issues, and related human rights issues, to include approaches and techniques to address difficult problems analytical capacity and in particular, the ability to analyze and articulate the dimension of issues that require a coordinated UN responses, ability to identify issues and to use sound judgment in applying technical expertise to resolve a wide range of problems, strong research skills, including ability to evaluate and integrate information from a variety of sources; ability to work under extreme pressure, on occasion in a highly stressful environment (e.g. civil strife, natural disasters and human misery); ability to provide guidance to new/junior staff.
- **Communications:** Good communication (spoken and (written) skills including the ability to draft/edit a variety of written reports and communications and to articulate ideas in a clear, concise style.
- **Planning & Organizing:** Ability to plan own work, manage conflicting priorities and work under pressure of tight and conflicting deadlines.
- **Technological Awareness:** Fully proficient computer skills and use of relevant software and other applications, e.g. word processing, spreadsheets, internal database, internet, etc.
- **Teamwork:** Very good interpersonal skills and ability to establish and

maintain effective partnerships and working relations in a multi-cultural environment.

#### HOW TO APPLY

Interested applicants should submit their applications together with The United Nations Personal History form (P-11) or CV, a copy of own Birth Certificate, Sudanese Resident Certificate, national passport Secondary and/or University Diploma and three references from previous employers by ONE of the following methods: (All Applicants **MUST** indicate the **VA No., Post Title and the Duty Station** of which they are applying, on the Subject line [by email] or on the Envelope [by Mail/by Hand].) e.g. UNAMID-NYL-11-033 Political Affairs Officer, Nyala.

**By e-mail:** All applicants are strongly encouraged to apply by e-mail: Nyala: [UNAMIDVA-NYL@un.org](mailto:UNAMIDVA-NYL@un.org);

**By Hand:** Deliver to: the UNAMID Regional Offices in: Nyala, Hay El Nahda or FOB

**IMPORTANT:** Please refer to the Qualifications and Experience and Competencies sections above and make sure that you are eligible to apply.

In line with the UN policy on gender balance, female candidates are encouraged to apply

***POSITIONS OPEN FOR SUDANESE NATIONALS ONLY.***