



## United Nations and African Union Mission in Darfur

### Vacancy Announcement

The United Nations and African Union Mission in darfur (UNAMID) is seeking qualified candidates for the following positions:

**Before the submission of your application, please refer to the Qualifications, Experience and Competencies section below and ensure that you have met the minimum requirements as mentioned.**

VA #: <b>UNAMID-12-045</b>	VA Date: <b>15/07/2012</b>	Applications Deadline: <b>30/07/2012</b>
Post Title: <b>DDR Officer</b>	Grade: <b>NO-B</b>	Duty Station: <b>HQ,El Fasher</b>

#### Duties and Responsibilities:

Under the direct supervision of Senior DDR Officer, the incumbent will perform the following duties within delegated authority and depending on location; the DDR Officer is responsible for the following duties:

- Assist in the development, implementation and evaluation of disarmament, demobilization, and reintegration activities in assigned region in accordance with the mandate of the mission;
- Monitor and analyze specific aspects of disarmament, demobilization, and reintegration activities: review relevant documents and reports;
- Carry out basic research on DDR related subjects, operations and other activities, etc. including collecting, analyzing and presenting statistical data and other information gathered from diverse sources;
- Monitor, assess and analyze the political situation within assigned area of responsibility in consultation with Senior DDR officer; contribute to the preparation of various written outputs, e.g. draft background papers, analytical notes, reports and studies, inputs to publications, etc., on DDR related issues;
- Liaise with representative of the local government and international counterpart; UN agencies, civil society and representatives of parties to the conflict;
- Participate in discussion with the mission's civilian and military components to mainstream the disarmament, demobilization and reintegration concept in the Mission;
- Maintain awareness of current DDR issues, to include relevant political, policy, gender consideration or other developments in specific subject area, country or region concerned;
- Establish and maintain contacts with regional representatives and members of armed groups and de facto civilian and military local authorities with a view to pursuing DDR objectives ;
- Coordinate policy development, including the review and analysis of issues and trends, preparation of impact evaluation or equivalent studies ;

- Perform any other duties or responsibilities that may be assigned by the DDR section Chief or his/her designate.

**Qualifications and Experience:**

Advanced university degree (Master's degree or equivalent) in International Law, Political Science, Economics or international Relation is required. A first-level university degree in combination with qualifying experience may be accepted in lieu of the advanced university degree.

**Experience:** For holder of Master's Degree, at least two years of progressively responsible professional experience in development work, with specific focus on disarmament, demobilization, and reintegration and small arms control programmes previous conflict/post-conflict experience working with vulnerable groups in the area of peacekeeping, human rights, small arms and DDR would be a great advantage. Four years for those with Bachelors Degree.

**Language:** Fluency in written and spoken English and Arabic. Knowledge of other local language spoken is an asset.

**Competencies:**

- **Professionalism:** Ability to conduct independent research and analysis, identify issues and recommend solutions; proven analytical skills. Knowledge and understanding of DDR issues; familiarity with experience in the use of various research sources, including electronic sources on the internet, intranet and databases; commitment to implementing the goal of gender equality by ensuring the equal participation and full involvement of women and men in all aspect of peace operations.
- **Communication:** Speaks and writes clearly and effectively; listens to others, correctly interprets messages from others and responds appropriately; asks questions to clarify, and exhibits interest in having two-way communication; tailors language, tone, style and format to match audience; demonstrates openness in sharing information and keeping people informed.
- **Teamwork:** Works collaboratively with colleagues to achieve organizational goals; solicits input by genuinely valuing others' ideas and expertise; is willing to learn from others; places team agenda before personal agenda; supports and acts in accordance with final group decision, even when such decisions may not entirely reflect own position; shares credit for team accomplishments and accepts joint responsibility for team shortcomings.
- **Planning& Organizing:** Develops clear goals that are consistent with agreed strategies; identifies priority activities and assignments; adjusts priorities as required; allocates appropriate amount of time and resources for completing work; foresees risks and allows for contingencies when planning; monitors and adjusts plans and actions as necessary; uses time efficiently.
- **Accountability:** Takes ownership of all responsibilities and honours commitments; delivers outputs for which one has responsibility within prescribed time, cost and quality standards; **Client Orientation:** Considers all those to whom services are provided to be "clients" and seeks to see things from clients' point of view; establishes and maintains productive partnerships with clients by gaining their trust and respect; identifies clients' needs and matches them to appropriate solutions; monitors ongoing developments inside and outside

the clients' environment to keep informed and anticipate problems; keeps clients informed of progress or setbacks in projects; meets timeline for delivery of products or services to client.

- **Technology awareness:** Fully proficient computer skills and use of relevant software and other applications, e.g. Word processing, spreadsheets, internal database, internet, etc.

#### HOW TO APPLY

Interested and qualified applicants should submit their application together with the United Nations Personal History form (P.11) and/or CV along with copies of Academic and previous employment certificates by one of the following methods:

**By Email:** [unamidva-elf@un.org](mailto:unamidva-elf@un.org)

**Deliver by Hand: UNAMID El Fasher HQ at ARC or Super Camp Security Gate**

**Note:** All applicants **Must** indicate the VA No., Post Title and Duty Station to which they are applying on the subject line (by email) and/or on the sealed envelope (by hand delivery). E.g. **UNAMID- 12-045 - DDR Officer**

**Please do not submit original certificate(s) with the applications. Females' candidates are strongly encouraged to apply.**

**POSITION IS OPEN FOR SUDANESE NATIONALS ONLY**