



United Nations and African Union Mission in Darfur

VACANCY ANNOUNCEMENT

The United Nations and African Union Mission in Darfur (UNAMID) is seeking qualified candidates for the following position:

Before the submission of your application, please refer to the Qualifications and Experiences and Competencies sections below, and ensure that you have met the minimum requirements as mentioned.

VA No.: UNAMID-ZLG-12-056	VA Date: 06 December 2012	Application Deadline: 19 December 2012
Post Title: Vehicle Mechanic	Grade: GL-3 (1 post)	Duty Stations: Zalingei

Duties and responsibilities:

Under the supervision of the Transport Officer or his/her designate, the incumbent will be responsible for, but not limited to, the following functions:

- Raises and monitors requisitions for vehicle spare parts, workshop tools and special equipment required for proper maintenance of the mission fleet.
- Conducts stores inventory checks and advice supervisor
- Assist with the receipt and storage of items received into store. This involves the verification of condition, quality and quantities delivered against CMR or TPT.10
Monitors the receipt, storage and onward distribution of spare parts, equipment and related materials regional workshops;
- Prepare supporting documentation from the Galileo Inventory Module for Issue, Transfer and Receipt Voucher transactions thus enabling the Unit to maintain up-to-date records of stock holdings; and be computer literate.
- Assist with monitoring spare part consumption and report when levels are declining beyond the established minimum acceptable levels and ensure that the necessary replenishment is requested from HQ stores;
- Assist with carrying out periodic physical inventory checks of stock holdings;
- Assist with the maintenance and preservation of stock holdings in order to avoid corrosion and wastage, and to ensure that stock is rotated properly;
- Create filing system for requisitions, issue and transfer vouchers and other store related correspondence;
- To operate light forklift and various types of SCPV variants in the execution of assigned duties;

- Set aside dedicated time for mentoring, skills and knowledge transfer through training and capacity-building when working with or supervising national or other administrative staff.
- Perform any other duties as required and delegated by the store manager or designated person

Qualifications and Experience:

- **Academic Backgrounds:** High school diploma or equivalent. Technician College qualifications as Motor vehicle Technician (National Certificate or equivalent). Valid driving license for all classes of vehicle.
- **Relevant working experience:** At least three (3) years of relevant apprenticeship/work experience. Must possess sound knowledge of motor vehicle steering geometry and the functioning principles of auto electrical. Must be familiar with the guidelines and procedures relative to the safe operation of workshop equipment such as vehicle lifts, engine hoist and various other electrical, pneumatics and hydraulic equipment.
- **Language:** Fluency in written and spoken English and Arabic with excellent communication and drafting skills.

Competencies:

- **Professionalism:** Demonstrates ability to repair vehicles.
- **Commitment to Continuous Learning:** Willingness to keep abreast of new developments in the field.
- **Communications:** Excellent communication skills
- **Planning & Organizing:** Ability to coordinate the work with others, work under pressure of tight and conflicting deadlines and handle multiple concurrent projects/activities.
- **Teamwork:** Excellent interpersonal skills, including ability to operate effectively across organizational boundaries; ability to establish and maintain effective partnerships and working relations in a multi-cultural, multi-ethnic environment with sensitivity and respect for diversity.
- **Technological awareness:** Knowledge of standard UN applications and developments in logistics and transport technology.
- communication and drafting skills.

Competencies:

- **Professionalism:** Demonstrates ability to repair vehicles.
- **Commitment to Continuous Learning:** Willingness to keep abreast of new developments in the field.

HOW TO APPLY

Interested applicants should submit their applications together with The United Nations Personal History form ([P-11](#)), a copy of own Birth Certificate, Sudanese Resident Certificate, national passport Secondary and/or University Diploma and three references from previous employers by ONE of the following methods: (All Applicants **MUST** indicate the **VA No., Post Title and the Preferred Duty Station** of which they are applying, on the Subject line [by email] or on the Envelope [by Mail/by Hand].) e.g. **UNAMID-Vehicle Mechanic, GL-3.**

By e-mail: All applicants are strongly encouraged to apply by e-mail: Zalingei: UNAMIDVA-ZLG1@un.org.

By Hand: Deliver to: the UNAMID Regional Office in Zalingei Central Sector at Super Camp Security Gate.

IMPORTANT: Please refer to the Qualifications and Experience and Competencies sections above and make sure that you are eligible to apply.

In line with the UN policy on gender balance, female candidates are encouraged to apply

POSITIONS OPEN FOR SUDANESE NATIONALS ONLY.