



United Nations and African Union Mission in Darfur

VACANCY ANNOUNCEMENT

The United Nations and African Union Mission in Darfur (UNAMID) is seeking qualified candidates for the following position:

Before the submission of your application, please refer to the Qualifications and Experiences and Competencies sections below, and ensure that you have met the minimum requirements as mentioned.

VA No.: UNAMID-12-052	VA Date: 26 August 2012	Application Deadline: 24 September 2012
Post Title: Political Affairs Officer	Grade: NPO - B	Duty Stations: Zalingei, Central Darfur State

Duties and responsibilities:

Within limits of delegated authority and under the direct supervision of the Regional Political Affairs Officer, the incumbent National Political Affairs Officer will be responsible for all but not restricted to the following functions:

- Analyse information contained in communications and publications received from different sources, including the press and maintain up-to-date knowledge of events relating to political issues in Sudan; particularly the Central Darfur State.
- Assist senior officials with political briefings notes, background papers and talking points.
- Prepare summaries of articles from a wide variety of sources and draft a variety of correspondences and sections of reports.
- Monitor political, socio-economic, and other politically relevant developments in assigned Region.
- Provide input into political, humanitarian and economic efforts and programmes.
- Create databases that track project progress and provide other information relevant to assigned region.
- In the absence of other support staff the NPO must be readily willing to take up additional tasks including Translation, Driving and some Administrative needs.
- The NPO is a member of the Political Affairs Division with Head quarters in El-Fasher. The incumbent NPO should be ready to work in any part of Darfur and the Liaison office in Khartoum as and when required by senior management.
- Perform other related duties as required.

Qualifications and Experience:

- **Education:** Advance University Degree (Masters) in political science, international relations, international economics, law, public administration. A first level university degree with a relevant combination of academic qualifications and experience may be accepted in lieu of the advanced university degree.
- **Experience:** Five years of work experience in diplomacy, international organizations or legal professions.
- **Language:** Proficiency in English and Arabic. Knowledge of other languages spoken in Sudan an asset.

Competencies:

- **Professionalism:** Ability to identify problems, i.e. political, ethnic, racial, social, economic, etc., causing civil unrest in a country or geographic area; analytical abilities and skill necessary to identify well-defined but difficult and sensitive political problems; skill in developing sources for data collection:
 - Planning and Organizing:** Ability to establish priorities and to plan, coordinate and monitor own work plan.
 - Communication:** Ability to draft clearly and concisely and to use diplomatic language in communication with local stakeholders and colleagues.
 - Technological Awareness:** Good computer skills including proficiency in word processing, spreadsheets, and presentation software, e.g. Power Point.
- **Teamwork:** Good interpersonal skills; ability to develop and maintain effective work relationships with different nationals and cultural backgrounds with sensitivity and respect for diversity.

HOW TO APPLY

Interested applicants should submit their applications together with The United Nations Personal History form (P.11) or CV, a copy of own Birth Certificate, Sudanese Resident Certificate, national passport Secondary and/or University Diploma and three references from previous employers by ONE of the following methods: (All Applicants **MUST** indicate the **VA No., Post Title and the Preferred Duty Station** of which they are applying, on the Subject line [by email] or on the Envelope [by Mail/by Hand].) e.g. **UNAMID-12-052, Political Affairs Officer, Zalingei.**

By e-mail: All applicants are strongly encouraged to apply by e-mail: Zalingei: UNAMIDVA-ZIG1@un.org

By Hand: Deliver to: the UNAMID Regional Office in Zalingei at Super camp Security main gate.

IMPORTANT: Please refer to the Qualifications and Experience and Competencies sections above and make sure that you are eligible to apply.

In line with the UN policy on gender balance, female candidates are encouraged to apply.

POSITIONS OPEN FOR SUDANESE NATIONALS ONLY.