

AFRICAN UNION

الاتحاد الأفريقي



UNAMID



UNITED NATIONS

الأمم المتحدة



African Union – United Nations Mission in Darfur / United Nations Volunteers

VACCANCIES FOR UNITED NATIONS VOLUNTEER ASSIGNMENTS IN DARFUR

Sudan Citizens Only

The African Union - United Nations Mission in Darfur (UNAMID) seeks one qualified Sudan citizen to serve as National UN Volunteer (NUNV) Information Technology Assistant (Systems Administrator - Server)- (1 Assignment)

Before submitting your application, check the Qualifications and Competencies sections below to confirm that you meet the minimum requirements as specified

National UN Volunteer Assignment Title: NUNV Information Technology Assistant (Systems Administrator – Server, (1 Assignment)

Contract Modality: National UN Volunteer

Duty Station: El-Geneina, Darfur, Sudan

Application Deadline: 01 March 2017

UN Volunteers sign a Letter of Commitment to serve others without concern for financial gain. UN Volunteers integrate the UNV programme mandate into their assignments to promote voluntary action through engagement with communities (urban & rural) during the course of their service.

Responsibilities: : Under the direct supervision of the Network System Engineer the incumbent will be responsible for the following duties:

- Implement and maintain processes, procedures, methods, tools and techniques relevant to IT infrastructure hardware design and planning activities in line with UN strategy, policies and standards
- Implement and maintain UN standard IT infrastructure technology including Microsoft Active Directory, VMWare etc.
- Implement and maintain procedures to ensure the compliance of IT hardware design and planning activities with legislation, regulation and external
- Correctly use procedures for assessing the compliance of IT hardware infrastructure design and planning activities with any legislation, regulation and external standards
- Monitor and analyse the results provided by monitoring of IT server infrastructure performance
- Interpret the results provided by monitoring IT hardware infrastructure design and planning activities; Review and report findings from monitoring of IT hardware infrastructure design and planning activities
- Identify and select a possible range of IT hardware infrastructure components that may be deployed
- Design and plan the IT hardware infrastructure, taking full account of any other IT infrastructure management processes and in the context of the operational IT configuration

- Adapt designs and plans for the IT hardware infrastructure, as appropriate
- Strongly encouraged to set aside dedicated time for mentoring, training and capacity-building when working with or supervising national staff.
- Perform other related duties defined by the direct supervisor.

Qualifications

- Sudan National / Citizen of Sudan.
- A minimum of a Diploma in Information Technology Systems /Server support and maintenance or other related field is highly desirable. Certification in any UN standardized product such as Microsoft Server, VMWare and Linux is an advantage.
- At least four (3) years' experience working in the field of computer applications development and support. Experience across a broad range of hardware and software based applications and/or Lotus Notes environment is highly desirable; experience in the maintenance and troubleshooting of web based applications and/or Lotus Notes environment is highly desirable.
- Knowledge of ITIL framework and practices is a bonus
- Demonstrated ability to use computer applications such as Microsoft Office suites – Word, PowerPoint and Excel spreadsheets.
- Fluent in Arabic language. Fluency in spoken and written English is required.
- Demonstrated ability to work effectively in a multicultural team of international and national staff.
- Demonstrated ability for stakeholder mobilization including Civil Society and Community Based Organization in support of peace building and recovery activities.
- Demonstrated ability to function professionally and effectively in challenging conditions relevant to Darfur and especially in remote areas within Darfur.
- Affinity with or interest in volunteerism as a mechanism for durable development and the UN System.

Competencies:

- **Professionalism:** Demonstrated understanding of operations relevant to peacekeeping and their components; knowledge relevant or transferrable to United Nations procedures and rules; commitment to implementing the goal of gender equality by ensuring the equal participation and full involvement of women and men in all aspects of peace operations; discretion, political sensitivity, diplomacy and tact to deal with clients; ability to liaise and coordinate with a range of different actors, especially in senior positions.
- **Integrity:** demonstrate the values of the UN in daily activities and behaviours while acting without consideration of personal gains; resist undue political pressure in decision-making; stand by decisions that are in the organization's interest even if they are unpopular; take prompt action in cases of unprofessional or unethical behaviour; does not abuse power or authority.
- **Communication:** good spoken and written communication skills., good interpersonal skills;
- **Accountability:** mature and responsible; ability to operate in compliance with organizational rules and regulations;
- **Planning and Organizing:** ability to establish priorities and to plan and coordinate own work; ability to work under pressure, with conflicting deadlines, and to handle multiple concurrent projects/activities;
- **Teamwork and Respect for Diversity:** ability to operate effectively across organizational boundaries; ability to establish and maintain effective partnerships and harmonious working relations in a cross-cultural, multi-ethnic environment with sensitivity and respect for diversity;
- **Flexibility:** adaptability and ability to live and work in hazardous and remote conditions, involving physical hardship and little comfort, and to operate independently in austere environments for protracted periods, to include possible travel within the Mission area; willingness to transfer to other duty stations within the Mission area as necessary;

- Genuine commitment towards the principles of voluntary engagement, which includes solidarity, compassion, reciprocity and self-reliance; and commitment towards the UN Core Values

National United Nations Volunteers Conditions of Service

National UN volunteers do not receive a salary for their services. Instead they are provided with a volunteer living allowance (VLA) that is intended to cover basic living expenses. In Sudan, the VLA is equivalent to approximately US\$ 942 per month. This modest allowance enables the volunteer to live in basic, adequate and safe conditions thereby reflecting the volunteer spirit of the assignment.

The UNV contract will be issued initially to 30 June 2016 with possibility of 12-month extensions depending on mission requirement and performance of the volunteer. National UN volunteers are covered by health, life, and disability insurance. Other entitlements are provided per the National UN Volunteer Conditions of Service.

HOW TO APPLY

Interested applicants should submit the following documents:

- 1) Cover letter explaining how their qualifications and experience match the requirements of this position and their motivation to serve as a volunteer. Please mention the post title: National UNV Information Technology Assistant (Systems Administrator - Server)-
- 2) Curriculum Vitae
- 3) A copy of own Birth Certificate, National passport, University degree, copies of previous employment certificate(s) and three references from previous employers by ONE of the following methods: (All Applicant MUST indicate the **Post Title and Duty Station** of which they are applying, on the subject line (by email) or on the Envelope (by Mail/by Hand).

By e-mail: Applicants are strongly encouraged to apply via e-mail:

unamid-unv-nationalunvpost@un.org (National UNV Information Technology (Systems Administrator - Server)-

By Hand: Deliver to: Deliver to: the UNAMID Regional Office in: El Fasher, Super Camp Room B-20.

IMPORTANT: Please refer to the Qualifications, Experience and Competencies sections above to make sure that you are eligible to apply.

FEMALE CANDIDATES ARE ENCOURAGED TO APPLY

NOTICE TO APPLICANTS: THE UNITED NATIONS DOES NOT CHARGE A FEE AT ANY STAGE OF THE RECRUITMENT PROCESS (APPLICATION, INTERVIEW, PROCESSING, TRAINING OR ANY OTHER ACTION). THE UNITED NATIONS DOES NOT REQUEST BANK ACCOUNT INFORMATION DURING THE APPLICATION PROCESS.